

La Salle Charter Schools, Inc.

Board of Directors  
Meeting Minutes  
June 14, 2017

Board Members Participating in Person: Colette Edson, James Hill, Jackie Jones, Kim Perry and Shirleas Washington

Board Members Participating Telephonically: None

Board Member Absent: Demetrius Grooms and Constance Gully

Staff Attending: LaShanda Boone, Amber Cline and Sherida Williams

Staff Participating Telephonically: Amanda Henry

Other Participants: Melissa Brickey, Christine Holladay and Annie Oliverio (*De La Salle, Inc.*); Shannon Spradling (*Accounting Consultant*)

Other Participants Participating Telephonically: Gerry Kettenbach (*University of Missouri-Columbia*)

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**I. Call to Order**

Dr. Edson acted as chair (the "Chair") of the meeting, given that Mr. Grooms was not in attendance. Notice of the meeting having duly been given and a quorum being present, the Chair convened the meeting of the Board of Directors (the "Board") of La Salle Charter Schools, Inc. ("La Salle") at approximately 4:35 p.m. Central Time at 1106 North Jefferson Avenue, Saint Louis, Missouri, 63106.

**II. Mission Moment**

Ms. Brickey reported upon the National Charter School Conference that she and Ms. Henry recently attended in Washington D.C. She spoke of the overarching message of encouraging people to speak out and speak up about their schools and talk about the wonderful things their schools are doing.

**III. General Board Business**

The floor was opened for the open comments portion of the meeting, which takes place in the first fifteen minutes of each Board meeting. Dr. Edson reminded the group of the open comments protocol. No questions were asked, nor were any comments made, during this period.

**IV. School Update**

Ms. Henry shared a personnel update with the group. She reported that there are currently three open positions: Special Education Teacher (SPED), Science Teacher, and Literature/Language Arts Teacher. She shared that recruitment is in full force for these positions, with the goal of filling them all by the end of July.

Ms. Henry shared the Title I Plan (the "Plan") with the group, noting that the Plan is not a requirement, but that she believes it is beneficial to have one in place to work with throughout the year to ensure success. A discussion was had about student transportation and the high cost of taxi services, and it was decided that the school staff will look into additional options in order to keep costs as low as possible for transportation.

Ms. Henry stated that a long-time supporter of De La Salle, Inc. is interested in supporting an optional summer academic enrichment program. This program will take place for three weeks, July 10-28. The program will focus on math, science, reading and writing in the mornings, and a variety of enrichment activities in the afternoons.

Ms. Henry presented the 2017-2018 Parent-Student Handbook (the "Handbook") to the group for approval, which was distributed prior to the meeting for review. She noted that the Academic Excellence Committee had reviewed and signed off on the Handbook at an earlier meeting. Upon a motion duly made and seconded, the Board approved the Handbook, as presented.

#### **V. General Board Business (continued)**

Proposed minutes from the meeting of the Board held on May 24, 2017 were presented for approval. Upon a motion duly made and seconded, the Board approved these minutes, as presented.

The following slate of officers was presented to the Board to serve a one-year term:

- Chair – Demetrius Grooms
- Vice Chair – Colette Edson
- Treasurer – James Hill
- Secretary – Jackie Jones

Upon a motion duly made and seconded, the Board elected this slate of officers to serve until the next annual meeting of the Board to be held during June 2018.

In addition, the Class I Board members – Demetrius Grooms and Shirleas Washington – were presented to the Board to serve another three-year term. Upon a motion duly made and seconded, the Board approved these Board members to serve until the 2020 annual meeting of the Board.

Dr. Edson stated that she will schedule a lunch with an active Board prospect in the very near future. If added to the Board, he would make total eight members, leaving one seat still open.

#### **VI. Financial Update**

Ms. Oliverio presented the check register, bank statement and financial statements of La Salle for April and May 2017. Following a discussion and upon a motion duly made and seconded, the Board approved these documents, as presented.

A motion was duly made and seconded by the Board for Ms. Henry to request the remaining \$87,500 of funds budgeted from De La Salle, Inc. before June 30.

Ms. Brickey presented the draft 2017-2018 budget (the "Budget"), which was distributed prior the meeting for review. It was noted that the Budget did not include a monetary gift from De La Salle, Inc. which led to a discussion about enrollment in the future and how to best build a solid revenue stream. It was also noted that the Board needs to leverage relationships with existing partners, such as Mizzou and SLU, in order to assist in keeping expenses down. Upon a motion duly made and seconded, the Board approved the Budget, as presented.

**VII. Executive Director Report-De La Salle, Inc.**

Ms. Brickey shared that the first Joint Committee for Mission meeting would take place the next day. She shared a list of topics from the Joint Board retreat in April that the Joint Committee members would discuss as priorities for their work. A request was made to add High Academic Achievement and Staff/Parental Engagement to the list.

Ms. Brickey presented slides showing the current working relationships between De La Salle, Inc. and La Salle staff. She reminded the Board of the recommendation by the auditors that a Management Agreement between De La Salle, Inc. and La Salle should be put in place in order to solidify and document the working relationship between the two organizations.

Ms. Brickey shared that fundraising to complete the Arts and Movement Center is still a top priority, and Hard Hat Tours will begin soon. She encouraged the Board to attend, and bring guests, to these tours and other upcoming events at the school.

**VIII. Closed Session**

A motion was made and seconded for the Board to go into closed session at approximately 5:30 p.m., as authorized by RSMo. Section 610.021.3, and a roll call vote of the members of the Board was taken. Upon the affirmative vote of Dr. Edson, Mr. Hill, Ms. Jones, Ms. Perry and Dr. Washington – with no votes in opposition – a closed session of the Board began.

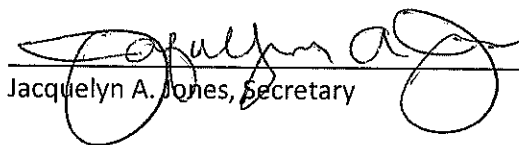
Minutes of the closed session of the Board are maintained in a separate document.

**IX. Adjournment**

Upon a motion duly made and seconded, the meeting was adjourned at approximately 5:50 p.m.



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Colette Edson, Vice Chair



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Jacquelyn A. Jones, Secretary