

La Salle Charter Schools, Inc.

Board of Directors
Meeting Minutes
October 25, 2017

La Salle Charter Schools, Inc. Board Members Participating in Person: Colette Edson, Demetrius Grooms, Constance Gully, James Hill, Chris Hinckley, Jackie Jones and Shirleas Washington

La Salle Charter Schools, Inc. Board Members Participating Telephonically: None

La Salle Charter Schools, Inc. Board Member Absent: Kim Perry

Other Participants: LaShanda Boone, Amber Cline, Amanda Henry and Darnell Marshall (*La Salle Charter Schools, Inc.*), Mike Hall and Annie Oliverio, (*De La Salle, Inc. Staff*), Ben Washington (*De La Salle, Inc. Board*) Gerry Kettenbach (*University of Missouri - Charter Operations*) and Brian Wuertz (*Audit Engagement Partner – Kerber, Eck & Braeckel, LLP*)

I. Call to Order

Mr. Grooms acted as chair (the “Chair”) of the meeting. Notice of the meeting having duly been given and a quorum being present, the Chair convened the meeting of the Board of Directors (the “Board”) of La Salle Charter Schools, Inc. (“La Salle”) at approximately 4:35 p.m. Central Time at 1106 North Jefferson Avenue, Saint Louis, Missouri, 63106.

II. Mission Moment

Javeon Barsh, an 8th grader at La Salle, shared with the meeting participants the great experiences he has had at La Salle, as well as his hopes for the future.

III. Audit Report

Mr. Wuertz reported upon the 2016-2017 annual of La Salle recently performed by himself and the rest of the Kerber, Eck & Braeckel, LLP (“KEB”) engagement team. He summarized the responsibilities of La Salle and KEB in relation to the financial statements of La Salle. Mr. Wuertz noted that KEB received excellent cooperation and assistance from management and staff with respect to records, supporting documentation and responses to inquiries. He advised that there were no adjustments or uncorrected misstatements as a result of their audit procedures and that no limitations were imposed on the audit procedures or the extent of the audit.

At the conclusion of Mr. Wuertz’s report, a motion was made and duly seconded, and the Board unanimously voted to accept and approve the audited financial statements and to submit the required information to the State of Missouri.

The Board thanked Ms. Oliverio for all of her assistance in completing the audit three months earlier than the previous year.

IV. General Board Business

The floor was opened for the open comments portion of the meeting, which takes place in the first fifteen minutes of each Board meeting. No questions were asked, nor were any comments made, during this period.

Proposed minutes from the meeting of the Board held on August 23, 2017 were presented for approval. Upon a motion duly made and seconded, the Board approved these minutes, as presented.

Mr. Grooms provided the Board with an update regarding the Strategic Planning meetings held among members of the staff and boards of La Salle and De La Salle Inc. (the "SP Committee") in recent months. He reported that the SP Committee had come up with 2020 goals for the programs, students and graduates of the Mission. Mr. Grooms also advised that six priorities came out of the SP Committee meetings. Each SP Committee member was assigned to one of these priorities, with plans to be developed for each priority and updates to be provided at future Board meetings.

Mr. Hill and Ms. Oliverio provided an update regarding the Joint Finance Committee, which met on October 12, 2017. During that meeting, Committee members reviewed and discussed the financial statements of La Salle and De La Salle Inc. from the previous fiscal year, decided that Ms. Oliverio would circulate financial statements for both entities to Committee members monthly, and hold quarterly Committee meetings, unless events arise which necessitate the Committee meeting more frequently.

Ms. Perry was not present to provide a report from the Academic Excellence Committee meeting held on September 27, 2017, but Ms. Henry advised that most of the topics covered would be summarized during her School Update presentation.

V. Head of School Report

Ms. Boone reported to the Board that she continues to be focused on the development of policies, processes and procedures; behavior management; external partnerships; and professional development to "move the academic needle" of the La Salle students. She thanked Ms. Henry, Ms. Cline and Mr. Marshall for their tireless efforts in working with her to develop new policies, processes and procedures in the following areas: (1) formal and informal evaluations of all La Salle staff, including issuances of employee warnings and write-ups; (2) behavior and counseling referrals for students; (3) morning assembly procedures; (4) electronically tracking lunch count through Tyler; (5) with the use of grant funds, acquiring thermal bags to allow for healthier snack options; (6) weekly communications from Ms. Henry to the staff regarding accomplishments of the previous week and expectations for the upcoming week; (7) student-led, school-wide afternoon announcements; (8) development of a La Salle employee handbook with standard operating procedures and a substitute teacher checklist and welcome letter; (9) developing an electronic system for visitor sign-in; (10) creating a policy for the repair and replacement of broken technology with parent and student accountability; (11) replacement of in-school suspension with after-school and Saturday detention (which requires the presence of the teacher assigning the detention); (12) weekly communications to parents via the Wednesday folder; and (13) use of a Google document noting tasks and due dates for La Salle staff.

VI. School Update

Ms. Henry reviewed interim assessment results, MAP scores and Star data with the Board. Unfortunately, the scores still are not where the Board and staff want them to be, but Ms. Henry is confident that (a) information obtained via the interim assessments (which we have not had access to before), (b) teacher evaluations and (c) curriculum audits will start "moving the academic needle" in the right direction. She also stressed that it is critical that we start seeing more movement from below basic to (at least) basic performance.

The Board welcomed Mr. Marshall to the La Salle family. Mr. Marshall summarized his efforts during his short time at the School, including meetings with teachers, classroom observations and implementation of a positive behavior intervention system, Kickboard, earlier in the week.

VII. Financial Update

Ms. Henry presented the check registers, bank statements and financial statements of La Salle for August and September 2017. Following a discussion and upon a motion duly made and seconded, the Board approved these documents, as presented.

The Board requested that Ms. Boone and Ms. Henry officially make the \$175,000 financial request from De La Salle Inc. that the Board approved during its previous meeting, advising that the request should be made prior to November 2, 2017, so that the request can be put to a vote by the De La Salle Inc. board during its meeting on that date.

VIII. Adjournment

Upon a motion duly made and seconded, the meeting was adjourned at approximately 6:30 p.m.



Demetrius Grooms, Chair



Jacquelyn A. Jones, Secretary

